

# **Town Board Regular Monthly Meeting Minutes**

**October 11, 2022**

The regular monthly meeting of the Town of Broadalbin Town Board for the month of October was held at 6:30 pm on Tuesday, October 11<sup>th</sup> at the Municipal Complex, 201 Union Mills Rd., Broadalbin, NY

**Bruce VanGenderen, Town Supervisor**, presided.

## **Call to Order**

The meeting was called to order at 6:30pm

## **Pledge of Allegiance to the American Flag**

## **Roll Call**

Supervisor Bruce VanGenderen-present

Councilman Doug Kissinger-present

Councilman Dave Bogardus-present

Councilman Dave Bardascini -present

Councilwoman Junell Pasquarelli-present

## **Present**

Assessor Laurie Bollock

Dog Control Officer Dale Potts

Planning Board Chairman Mike Crispin

Planning Board Members Mike Rorick, Dale Potts

Town Attorney Anthony Casale

## **Public Speaker**

Darrin Romeyn, Engineer for the repairs to the Highway Dept., by using ARPA Funds, presented his findings to the Town Board. He began by explaining his advisement for repairs to the Garage by replacing columns that are deteriorating and load bearing, and suggested to insulate the Garage to prevent heat loss. The Town Highway Committee requested his advice on a sixteen (16) foot addition to the rear of the Garage.

Darrin stated since the existing building was built in 1961, and a new building would be very costly to the Town, (@ \$2 million)he suggests to repair at this time and plan down the road for a new structure, using this building for cold storage. He also suggested looking into upgrading the Garage perhaps with a sprinkler system and heating system when constructing a new Garage.

Darrin will supply the Town Board with a full plan set and estimate of costs to the repairs he discussed this evening, stating he will supply a preliminary design first to repair the columns, and insulate along with a price to add the addition.

The Town has received ARPA Funds in the amount of \$402,000 to use on repairs for the Garage.

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After discussion continued about the procedure of a revised schedule with cost estimates on ways to improve the existing Garage, perhaps using in-house labor when possible for things such as caulking, then a retainer would be needed, with monthly amount paid as proceeding.

On a motion made by Councilman Kissinger and seconded by Councilman Bogardus The Town of Broadalbin Town Board agreed to move forward by advising Engineer Darrin Romeyn to proceed with estimates for repairs discussed in detail this evening and will be reviewed prior to the November 9, 2022 Town Board Meeting.

No further discussion:

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Pasquarelli-aye Bardascini-aye

### **Public Session**

Mr. Glen Mitchell stated he recently moved to this area 1 ½ years ago and wanted to thank Laurie Bollock, and the Assessor's Office, for their help in him receiving his Veteran's Exemption for his taxes. He stated that Laurie was very helpful in that process.

### **DEPARTMENT REPORTS**

#### **Town Supervisor**

-Supervisor VanGenderen stated he recently had a meeting with Mr. Mark Kilmer, the President of the Fulton/Montgomery Chamber of Commerce, regarding the plan for Fulton County to end its tourism promotion contract with them and establish a new bureau.

-Supervisor VanGenderen stated he did not agree to establish a new bureau and voted against it, stating he is not in favor of growth in Government in this issue. The beginning cost to taxpayers would be @\$75,000 with the Chamber of Commerce losing its ability to promote tourism and losing jobs.

-The Town Board congratulated Supervisor VanGenderen for voicing his concerns and voting no.

-On another matter, Supervisor VanGenderen stated the County Tax Payers will be liable to provide for a mentally unstable criminal for twelve months (12) at a cost of @\$450,000, which will be paid out of the County Contingency Fund.

-Councilman Bardascini requested Supervisor VanGenderen to have the County look into why the Town of Broadalbin is responsible to pay for traffic lighting on the Corner of County Highway 126 and 107. Supervisor VanGenderen stated Jon Stead will be looking into this for us.

-Supervisor VanGenderen stated since Election Day is on our next Town Board Meeting scheduled date, we will need to move the next meeting to Wednesday, November 9, 2022 at 6:30.

On a motion made by Councilman Bardascini and seconded by Councilman Bogardus the Town of Broadalbin Town Board agreed to the Wednesday, November 9, 2022 at 6:30pm meeting date.

No further discussion:

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Pasquarelli-aye Bardascini-aye

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-Supervisor VanGenderen stated the 2023 Preliminary Budget is complete and ready to move to set up a Public Hearing to adopt at the November 9, 2022 Meeting.

On a motion made by Supervisor VanGenderen and seconded by Councilman Bardascini The Title adoption of the Tentative Budget for 2023 as presented as the Preliminary Budget for 2023 and setting the Public Hearing for November 9, 2022 at 6:30 P.M. to move the preliminary Budget to Adopted/Final Budget for 2023.

No further discussion:

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Pasquarelli-aye Bardascini-aye

### **Assessing Department**

-Laurie Bollock stated the Assessor's Office has been busy doing address changes from School Tax Bills, entering sales and transfers, along with splits and mergers. They also have been getting all the Agricultural Exemptions, the Non for Profit Exemptions and the Wholly Exempt Forms ready to send out January 2, 2023. Also they are doing a lot of inventory, collecting data, taking pictures and then entering all of this into the computer on their proper parcel. Most data is from the permits that we get from the Building Code Enforcer but some is from neighbors calling on their neighbors.

-Laurie explained to the Town Board how transfers are completed in the Assessor's Office. She also explained how inside work on homes is not sometime included in the assessment of a property, since most people do not acquire a permit for inside work. So therefore the Assessing Dept. has no way of knowing if for example a bedroom or bathroom has been done.

-Supervisor VanGenderen stated the County has not provided the tax rate at this time.

### **Building & Grounds**

-Councilman Kissinger stated he has invited Barb from Spectrum to come to our November 9, 2022 meeting to discuss a phone system for the Town Hall. She provided a proposal but would like all Board Members to review and discuss prior to any decision. Since we are a municipality and not subject to taxes we will ask her about our bills to make sure taxes aren't added.

**Code Enforcement** - not present this evening.

### **Dog Control**

-Dale Potts stated it has been a quiet month, no dogs to the shelter or vet. There were a couple nuisance calls but have been addressed. Also the pets in the Village that are under quarantine are doing well.

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**Highway** -not present this evening

-Councilman Bogardus stated he believes the Town Highway should help out the Union Mills Rd. Cemetery with stone or fill if needed. He believes we provide small services to prevent the ownership becoming the Town's full expense

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**Justice Court** Councilman Bardascini read the Court Report as follows; fines and fees collected \$4,279., of which \$701 were from cases 2021 and prior, 77 cases heard, 55 closed, V & T 51, Penal 2 for the month of September 2022.

-Councilman Bardascini stated the Court Clerks can only notify a person two times a year to collect on fines then they send a letter for civil judgement.

### **Planning Board**

-Mike Crispin stated last month they had a couple site plan reviews and a Public Hearing on Glamping , which will need to check on the water status with the Dept. of Health. Also the Fire District needs to be sure of vehicle access. All fires are to be in pits not enclosed in the yurts. The Glamping will be seasonal and over in October.

-Mike stated at their next meeting they will begin to discuss Solar Farms and rules they wish to implement, such as Bonding needed, recycling, fees etc.

### **Town Attorney**

-Attorney Casale stated he has provided the Board with two (2) resolutions to visit this evening. He stated since he received a packet on the Solar Farm Contract this evening he will review and report at the next month's meeting.

### **Town Clerk**

-The Town Clerk provided the Town Board with copies of the Bonding info for the Solar Farm on Route 29 processed with the Planning Board in 2016, which has been in question at recent meetings. She stated she contacted the County and they stated the solar company has been making yearly payments as per the amortization form included in the packet. Also stating the only bonding mentioned in the contract was a thirty year (30) decommission bond but no specifics were in writing. Attorney Casale will review.

### **Youth Commission**

-Ken Madore, a member from BYC, stated the 501C3 has been sent to the IRS and stated at the last meeting they discussed a cross country ski trail and ice skating to be added to the Park in the future.

-Supervisor VanGenderen stated he is hoping the BYC can take over their own payroll in 2023, since the 501C3 is in place.

-Councilman Bogardus thanked Theresa Butkevitch for the BYC /Town financials she provided for the last BYC meeting he attended but would like to see a copy of the July 2022 financials. The Town Clerk will ask Theresa to supply those for him for the November 12, 2022 meeting.

### **Legislation**

-Attorney Casale provided the Board with the following resolutions needed for tonight's meeting.

-A resolution authorizing a budget modification in the Highway dept.

-A resolution permitting the Charlton Snow Mobile Club to use land adjacent to the Town Park.

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-Discussion on the Highway Budget Modification Resolution included the Highway Superintendent, Eric Alley, using this money that is being transferred from the equipment line to the roadwork line, to get shoulders ready for 2023 paving.

-Discussion on the Charlton Snow Mobile Club Resolution included that this resolution is giving the snow mobile club permission to get grant money from the State for trail maintenance and for permission for them to use the land adjacent to the Town Park, for the 2022-2023 season. The Charlton Snow Mobile Club does not have any access to the Great Sacandaga Lake this year due to residents not allowing public access on their property.

-Councilman Bogardus stated we need the club for tourism in our area.

**Old Business**

Acceptance of Minutes from previous meeting.

On a motion made by Councilman Bardascini and seconded by Supervisor VanGenderen

**RESOLUTION #2022-85 APPROVAL OF SUBMITTED MINUTES FROM PREVIOUS MEETING**

BE IT RESOLVED THAT the Town of Broadalbin Town Board approved the submitted minutes from the previous meeting September 13, 2022.

No further discussion:

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Pasquarelli-aye Bardascini-aye

**New Business**

Approval to pay Vouchers (claims)

|            |              |
|------------|--------------|
| -          |              |
| Pre-paid   | \$ 47,563.93 |
| General    | 11,212.93    |
| General OV | 10.53        |
| Highway    | 22,309.06    |

Total..... \$ 81,096.45

On a motion made by Councilman Bardascini and a second by Councilman Bogardus

**RESOLUTION #2022-86 -APPROVAL TO PAY BILLS (CLAIMS)**

BE IT RESOLVED that the Town of Broadalbin Town Board authorizes the payment of the vouchers (claims) in the amount of \$81,096.45.

No further discussion:

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

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**Public Session**

-Councilman Bardascini stated he believes there should be a resolution stating no refunds for Building Permits once issued. Recently there was a resident that requested his building permit fee be reimbursed because he changed his mind on building. Councilman Bardascini stated there should be a charge for paperwork and time it took to process said permit.

-Attorney Casale stated he didn't think it was a good idea for the Town to add a charge to refund a building permit. A resolution would need to be in place and consequences could arise that would be detrimental to the Town.

-Mike Rorick stated he would like to see the Town do something about condemned and dilapidated properties. Inquiring if a lien could be placed upon the owner for the cost of demolition.

-Attorney Casale stated if the Town owns the land then an agreement can be made with the County to demolish a building.

-Supervisor VanGenderen stated the Town will never own property due to a foreclosure.

-Councilman Bogardus stated he should put the request in writing to our Code Enforcer, Tom DiCaprio, for him to address.

**ADJOURNMENT-8:15 pm**

On a motion by Supervisor VanGenderen and a second by Councilman Bogardus the October 11, 2022 Town Board Meeting was adjourned.

Respectfully submitted,

Cheryl Briggs, Town Clerk