

Town of Broadalbin

Town Board Regular Monthly Meeting Minutes

February 8, 2022

The regular monthly meeting of the Town of Broadalbin Town Board for the month of February was held at 6:30pm on Tuesday, February 8th at the Municipal Complex, 201 Union Mills Rd., Broadalbin, NY

Bruce VanGenderen, Town Supervisor, presided.

Call to Order

The meeting was called to order at 6:30pm

Pledge of Allegiance to the American Flag

Roll Call

Supervisor Bruce VanGenderen-present
Councilman Doug Kissinger-present
Councilman Dave Bogardus-present
Councilman Dave Bardascini -present
Councilwoman Junell Pasquarelli-present

Present

Assessor Laurie Bollock
Dog Control Officer Dale Potts
Highway Superintendent Eric Alley
Planning Board Chairman Mike Crispin
Planning Board Members Mike Rorick, Jarod Abrams, Dale Potts
Town Attorney Anthony Casale
Youth Commission Members Keith Buchanan, Steve Tomlinson, Dr. Harry Brooks

Communications

Town Clerk

- Cowboy Up Restaurant and Saloon advised us that they will be applying to New York State for their seasonal beer and cider license for their establishment.
- Dr. Cope was contacted and has agreed to be the Town of Broadalbin's Health Officer for 2022 with a compensation of \$650 to be paid in June of this year.
- New York State Dept. of Transportation has sent notice to the Town that Honeywell Corners Rd. from State Highway 29 to Ridge Rd., as of December 23, 2021, is now 45 mph. Signage is present.

Financial Report

- Theresa Butkevitch, the Bookkeeper, has supplied the financial report for January 20

Supervisor Communications

-Supervisor VanGenderen stated he has two resolutions to be considered for tonight’s meeting. The first one is the compensation for the Deputy Supervisor, Doug Kissinger.

On a motion made by Councilman Bogardus and seconded by Supervisor VanGenderen

RESOLUTION # 2022- 56 A RESOLUTION TO CHANGE THE ORGANIZATIONAL MEETING RESOLUTION #18 FOR THE DEPUTY SUPERVISOR FROM UNCOMPENSATED TO COMPENSATED OF \$500 YEARLY, \$125 TO BE PAID QUARTERLY (ACCOUNT A1220.12).

WHEREAS, the 2022 budget for the Deputy Supervisor is stated as uncompensated, and

WHEREAS, Doug Kissinger is appointed as Deputy Supervisor for the year 2022,

THEREFORE, BE IT RESOLVED that the Town of Broadalbin Town Board approve compensation for the position of Deputy Supervisor \$500 per year, \$125 to be paid quarterly through payroll. No further discussion;

VOTE: VanGenderen-aye Kissinger- abstain Bogardus-aye Bardascini-aye Pasquarelli-aye

-Supervisor VanGenderen stated the second resolution is a budget modification for the preparation of the AUD to be completed by Theresa Butkevitch, the Town Bookkeeper. In recent years Financial Advisor Bruce VanGenderen completed the AUD. Now being the Town Supervisor it would be a conflict of interest for the Town. Theresa has agreed to complete the AUD for \$2,500.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini
RESOLUTION #2022-57 A RESOLUTION TO MODIFY THE 2022 BUDGET FOR THE PREPARATION OF THE ANNUAL UPDATE DOCUMENT (AUD) TO BE PREPARED BY THERESA BUTKEVITCH FOR \$2,500.

WHEREAS, for the past seven years Town Financial Advisor, Bruce VanGenderen, has prepared the AUD which is submitted to the State of New York, and

WHEREAS,the Town Bookkeeper, Theresa Butkevitch, has agreed to prepare the AUD for the year 2021, and has agreed to a fee of \$2,500 for this service.

THEREFORE, BE IT RESOLVED that the Town of Broadalbin Town Board approve a budget modification be made as follows;

Increase	A1220.11- Bookkeeper to Supervisor	\$2,500
Decrease	A1220.4 - Contractual Expense	\$2,500

No further discussion;

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

-Supervisor VanGenderen stated since Dr. Cope has agreed to being the Town's Health Officer for 2022, we need to revisit the Organizational Meeting's Resolution # 42.

On a motion made by Councilman Bogardus and seconded by Councilman Kissinger

RESOLUTION #2022-42 CONTRACT WITH HEALTH OFFICER

BE IT RESOLVED, that Dr. Kevin Cope be appointed Health Officer in and for the Town of Broadalbin for the year 2022; and further

BE IT RESOLVED, that the services of Dr. Cope be performed for the budgeted amount of \$650 under contract and paid yearly in 2022 upon submission of voucher.

No further discussion;

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

Town Board Communications

-Councilman Bogardus stated he would like to see a committee be established to begin researching procedure to repair or replace the Highway Garage. This idea will be discussed at the end of this meeting during the Highway Report.

-Councilman Bogardus also stated he believes there should be a committee to make the Town Park more user friendly for all residents by perhaps adding a skating rink and cross-country ski trails to be along the snow mobile trails, already available.

-Supervisor VanGenderen stated he agreed with both ideas, stating the ARPA Funds have been upgraded and may be used to repair or towards replacing the Highway Garage. He also stated the Town Park does need more items instead of just ball fields.

Acceptance of Minutes from Previous Meeting

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

RESOLUTION #2022-58 APPROVAL OF SUBMITTED MINUTES FROM PREVIOUS MEETING

BE IT RESOLVED that the Town of Broadalbin Town Board approved the submitted minutes from the Organizational Meeting of January 3, 2022.

No further discussion; Councilman Bogardus reminded us he was absent for the meeting.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-abstain Bardascini-aye Pasquarelli-aye

DEPARTMENT REPORTS**Assessing Department**

Laurie Bollock stated this time of year is quiet with the Assessors working on inventory already on the tax roll and updating pictures to the computer program. Also they are in the process of checking into building being done without permits being pulled. Laurie stated she is always available if there are any questions.

Building & Grounds

Councilman Kissinger thanked the Highway Dept, for a good job keeping up with the recent storm. Also stated the front door and shutters will be painted in the spring.

Code Enforcement

Tom DiCaprio not present

Dog Control

Dale Potts stated there were 3 calls on missing dogs and found, nothing to the Shelter, 2 bites, one dog and one horse. He will be at a court case this Thursday at the Town Court. Dale also stated it will be breeding time until March for coy dogs which have a heavy population in this area, he advises to keep an eye on your pets.

Highway

Eric Alley agreed with the idea to set up a committee to research possible avenues to repair or replace the Highway Garage, which was built in 1961 with little repairs done since then.

-After much discussion on the possibilities of using ARPA Funds to use on the Highway Garage, a motion was put in place to proceed with setting up a committee to investigate how to use the ARPA Funds, and possibilities to make repairs or to replace the Highway Garage.

On a motion made by Councilman Bogardus and seconded by Supervisor VanGenderen A motion to establish an Ad Hoc Committee, consisting of two Board Members, Highway Liaisons Councilman Kissinger and Councilman Bogardus, and not to exceed two members of the public with building experience, to explore avenues to repair or replace the Town Highway Garage including ARPA Funds.

Discussion; Highway Superintendent Eric Alley will be a consultant on this committee.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

-Eric and Attorney Casale will concur on a resolution to use Highway Spoils for the March 8, 2022 Meeting. Highway spoils consist of ditching materials, wood chips, etc.

Cont.

-Eric stated he would like to find out more about using funds for COVID related paid sick days for his Highway Employees.

-Eric explained orders are out over a year for replacing a plow truck and asked the Board if we should proceed by placing an order now, with delivery not being until 2023. He provided the Board with figures for a 2023 Western Star 47X Plow Truck with the cost of the cab and chassis \$165,000 and the plow and a Viking Brand Stainless Steel Dump Box at \$126,732. This truck will be replacing the oldest truck in use and using that one as a spare.

-Eric stated he has \$70,000 now in his equipment line and believes this can be used towards the purchase, if not needed for any emergency purchases that may come up. Also stating due to the costs of new trucks now, he may have to push out replacing trucks 12- 15 years.

-Supervisor VanGenderen stated he and Eric discussed four (4) years ago as an ultimate goal, an equipment replacement plan of every 3-4 years.

-Discussion took place on repair costs vs. new costs, trading in old truck vs. keeping as a spare, and the BONDS on equipment now in place.

-Supervisor VanGenderen stated he would not like to see delivery of a new truck prior to January of 2023. He also explained this new truck would be in the 2024 budget as a Statutory Bond (3-5 year) with the first payment due in 2024. By this time the 2019 Western Plow Truck BOND will be paid off.

-All Board Members agreed to purchase a new plow truck with the figures mentioned above with Delivery Date not to be before January 2023 and first payment due in 2024.

On a motion made by Supervisor VanGenderen and seconded by Councilman Kissinger

A MOTION AUTHORIZING ERIC ALLEY TO PLACE AN ORDER FOR A 2023 WESTERN STAR 47 X AUTOMATIC PLOW TRUCK CAB AND CHASSIS NOT TO EXCEED \$165,000 AND STAINLESS STEEL DUMP BOX AND PLOW NOT TO EXCEED \$127,000 WITH A DELIVERY DATE NOT BEFORE JANUARY 15, 2023.

Discussion: Supervisor VanGenderen stated delivery after January 15, 2023 with the first payment due in 2024 with a Statutory BOND in the 2024 budget.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Basdascini-aye Pasquarelli-aye

Justice Court

Councilman Bardascini read the Court Reports provided by the Court Clerks Janey Dygert and Jennifer Gilston. In December 2021 the Court collected fines of \$4349 including \$440 from previous fines consisting of 52 cases, 48 closed tickets, 42 VTL, 3 PL, 2 Civil, 1 ECL.

-In January Court collected fines of \$3,852 consisting of 62 tickets, 51 VTL, 9 PL, 2 Civil.

-Judge Gilston and Judge Jennings have completed their mandatory training for the first six months of the year.

-Councilman Bardascini informed the Board that the Court has been awarded a grant under the 2021-2022 cycle of the Justice Court Assistance Program (JCAP) of \$3,060.82 to be used for telephone equipment, safety barriers, a desk, shelving unit, storage boxes and storing cabinet.

Planning Board

Chairman Mike Crispin stated the Planning Board is ready to work on the new Comprehensive Plan budgeted for in 2022. He also stated they are waiting for an update of Rolling Ridge Trailer Park which wants to expand in the Town of Providence 4 acres.

-At this time the original plans for Rolling Ridge have not been found.

-After much discussion on where they could be, the Town Clerk will contact the previous Planning Board Chairperson and the Dept. of Health in Herkimer County to see if another copy of the plans can be attained, perhaps by a FOIL request.

-Mike Crispin also stated he has looked into the Horse per acre code and doesn't see one for the Town. Ag & Markets may need to be contacted, which he believes stated one horse per one acre and get back to the Board.

Town Attorney

Attorney Anthony Casale stated his goal for this year is to be informed of any and all items that acquire his attention, be brought to him long before the meetings so he is well prepared. That way he can provide the Board with copies of information.

-Supervisor VanGenderen stated for as long as he has known Attorney Casale he has always been prepared and thanked him for his service.

Youth Commission

Keith Buchanan, Steve Tomlinson and Dr. Harry Brooks represented the Youth Commission this evening.

-School Superintendent Steve Tomlinson began by stating that they will be making an effort to attend more Town Meetings to continue good communication between the Town Board and the BYC in regards to the Town Park. He stated the Youth Commission thanked the Town for their past support and commented that they are very excited to open in the spring. Steve explained that they are working towards their final application of becoming a 501C3 so that they can possibly be awarded future grants for the Park and not rely on the tax payers for funds. His goal for this coming season is to make the Park enjoyable and user friendly for all residents along with more lights and a security system. He reminded the Board that BYC meetings are held the second Saturday of every month at the Village Municipal Building at 8am.

BYC cont.

-Councilman Kissinger asked Dr. Brooks about the last \$50,000 of the Town Park Grant not received as of yet?

-Dr. Brooks stated he would like to spend time with Supervisor VanGenderen to go over that balance at his convenience.

-Supervisor VanGenderen stated he will be able to meet with him in April.

-Councilman Bardascini inquired as to if there was anything new at the Park this year such as a Pickle Ball Court? Stating it was nice to see the Park filled up this past year.

-School Superintendent Steve Tomlinson stated they are in the process of looking at trees, benches, etc. to add to the Park this year. He is not sure about a Pickle Ball Court but can look into it.

-Keith Buchanan added the Spring Home Show will be the weekend of April 30 and May 1, 2022. He is always looking for helpers to work the show, anyone interested please contact him.

Old Business

Nothing at this time.

New Business

Approval of Bills

Pre-paid	\$95,176.21
General	14,364.19
Highway	67,571.72
Total.....	\$177,112.12

On a motion made by Councilman Bardascini and a second by Councilman Kissinger

RESOLUTION #2022-59-APPROVAL TO PAY BILLS

BE IT RESOLVED that the Town of Broadalbin Town Board authorizes the payment of the bills in the amount of \$177,112.12

No further Discussion.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

PUBLIC COMMENT

Jarrod Abrams inquired if the Town can get a new Highway Garage will it up our taxes?

-Supervisor VanGenderen stated the committee will do its' research and get back to the Board about all the avenues the Town can pursue to finance a repair or to replace the Garage.

At this time Attorney Casale requested an Executive Session to discuss current litigation.

ENTERED AN EXECUTIVE SESSION 8:07 PM

On motion made by Councilman Bardascini and seconded by Councilman Kissinger
The Town of Broadalbin Town Board entered an Executive Session to discuss litigation.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

EXITED AN EXECUTIVE SESSION 9:11 PM

On a motion made by Councilman Bogardus and seconded by Councilman Bardascini
The Town of Broadalbin Town Board exited an Executive Session with no action taken.

VOTE: VanGenderen-aye Kissinger-aye Bogardus-aye Bardascini-aye Pasquarelli-aye

ADJOURNMENT-9:12 pm

On a motion by Councilman Bogardus and a second by Supervisor
VanGenderen the February 2022 meeting was adjourned.

Respectfully submitted,

Cheryl Briggs, Town Clerk